

Lesson Program Rules and Cancellation Policy

Lessons must be purchased in advance in monthly blocks, and are scheduled weekly unless other arrangements are made in advance. Cancellation of a lesson must be made at least 12 hours in advance and rescheduled for an available time within the month. If a lesson is missed without notification to instructor, the scheduled student will be responsible to pay the full amount of the missed lesson. Missing two lessons without notice will result in the loss of the student's designated time slot and those fees for the lessons missed.

Students need to arrive on time for scheduled lesson. Failure to be ready on time will reduce riding time. Students shall groom and tack horses then wait permission from the instructor prior to bridling and entering the ring. No student shall enter the ring without permission or mount without riding instructor present. Students will be required to untack and groom their horses at the end of every lesson. All grooming supplies and tack will be returned to their proper place in the tack room. Horses will be returned to their stall or field with supervision of instructor or instructor's helper. Cleaning up after your horse in the grooming stalls, wash rack, and arena is required. Muck buckets and shovels are conveniently located in the grooming area. Students who borrow any lesson program equipment including boots and helmets must return them to the proper location.

Please review the following safety and barn rules and initial below that you understand and accept Garlands barn rules.

- 1. No student shall be riding without and instructor present.*
- 2. Helmets, healed shoes and jeans or riding pants must be worn when riding. No shorts, sweatpants or open shoes are permitted.*
- 3. Family and friends are welcome to view students lesson but are not permitted to interfere with instruction or approach horses without instructor's permission.*
- 4. All riders must completely groom horses prior to riding.*
- 5. Stirrups must be run up at all times when leading a saddled horse.*
- 6. Put away all tack in its proper place, (halters, bridles, saddles, pads, girths, lead ropes, ect.) and wipe down equipment when finished. Cleaning supplies are located in the school tack room.*
- 7. All grooming supplies must be returned to the shelves in the lesson cabinets.*
- 8. Clean up after your horse. Muck buckets and pitchforks are located in the grooming area.*
- 9. Return your horse to the proper stall when finished untacking only after receiving permission for the instructor.*
- 10. Hang the halter on the stall door and return all lead ropes to the grooming basket.*